



PRESCOTT PUBLIC LIBRARY  
215 E GOODWIN ST  
PRESCOTT AZ 86303

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## Internet Access and Computer Use Policy

### **Purpose:**

Prescott Public Library provides access to computers and the Internet as an integral part of the library's mission to provide access to information. All library users are expected to use these resources in a manner that is respectful and considerate of other library customers.

### **General Policy:**

Prescott Public Library provides access to computer and Internet resources equally to all library patrons and upholds the right of each individual to have access to constitutionally protected material.

Library computers and network systems may not be used for any purpose that violates federal, state, or local laws and library policies.

The Library complies with [Children's Internet Protection Act \(CIPA\)](#) and [ARS §34-502](#) regarding computer access by minors. All computers with Internet access use software to block visual depictions that are child pornography, harmful to minors or obscene.

Library users should report any misuse of computer or Internet access to any library staff member.

Not all information on the Internet is accurate, complete, up to date or current. Users are urged to be good information consumers, critically evaluating all information found on the Internet.

Library staff encourages parental supervision and participation in the use of all library resources, including Internet resources.

Prohibited use includes, but is not limited to:

1. Using a library card not your own to access public computers
2. Harassing, libeling or slandering others
3. Disrupting or interfering with other library users
4. Violating copyright laws
5. Destruction of or damage to equipment, software, or data belonging to the Library or other users. [ARS §13-2316](#)
6. Disruption or unauthorized monitoring of electronic communications
7. Failing to comply with time limits imposed on the use of library computers
8. Using the Internet for any activity prohibited by federal or state law

### **Computer Use Guidelines**

1. Library cardholders may log in to a single computer using their library card and PIN.
2. Those without library cards should speak with a librarian for computer access.
3. Personal devices may be used in the library at your own risk. Cords must not obstruct walkways or alter the configuration of any library equipment. Charging stations are available; please ask at a service desk.

4. Computers in the Teen Zone are only for library users aged 12-18 years of age.
5. Computers in the Children's area are only for use of children and their accompanying caregiver.
6. The ADA-accessible station on the second floor is reserved exclusively for individuals with ADA needs.

### **Security and Privacy**

1. All public access computers are filtered to comply with Children's Internet Protection Act (CIPA) and ARS §34-502 regarding computer access.
2. The library will not disclose information on the use of specific Internet resources by members of the public, except as required by law or as necessary for proper library operations.
3. The library is not responsible for data loss or incorrect use of programs and does not accept liability for any direct or consequential harm to a computer user's personal equipment or other property resulting from the use of Prescott Public Library computers or WiFi network.
4. Customers create, store and use personal files at their own risk.

### **Sanctions**

1. Library staff will intervene to stop any prohibited use of computer equipment and resources.
2. Illegal acts and noncompliance with Library Computer Use Policy involving City computers or network will result in library computing privileges being withdrawn. Illegal acts may also be subject to prosecution by local, state or federal authorities. (See Standards of Behavior Policy.)
3. All computer users must follow the Library's Standards of Behavior Policy, including but not limited to the following guidelines:
  - a. No food is allowed
  - b. Phone calls and conversation should be minimal so as not to disturb others. (see Cell Phone Use Policy.)
  - c. Personal belongings must not be left unattended.
4. Violations of any of these policies may result in:
  - a. The violators being asked to leave the library
  - b. Suspension of computer services
  - c. Suspension of all library privileges
  - d. City of Prescott Police will be asked to assist with the enforcement of this policy if necessary

*Revised: January 2025*

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