



**PRESCOTT PUBLIC LIBRARY**  
215 E Goodwin St.  
Prescott, AZ 86303



## **Standards of Behavior Policy**

Prescott Public Library strives to provide an environment that is welcoming, well-maintained, reasonably comfortable and barrier-free and with a general sense of order. Creating and maintaining a sense of order requires standards of acceptable patron behavior to which all patrons must conform.

### **General Standards of Behavior**

Library patrons are expected to conduct themselves in a manner that enables all patrons and staff to accomplish their intended library tasks in a safe, pleasant, and orderly atmosphere. Library patrons are encouraged to report behaviors prohibited by these policies to library staff immediately. Patrons may be asked to relocate from a particular space inside or outside the library for a program or staff use.

### **Violations of Standards of Behavior**

Staff will take appropriate action when a patron's behavior is disruptive, destructive, threatening, or dangerous. Library staff respects and will respond to reports of prohibited behaviors from patrons. Library staff will call the Prescott Police Department for assistance when needed.

#### **Prohibited behaviors**

- Violate any local, state, or federal law.
- Destroy, damage, deface, or illegally remove library materials or property.
- Bring firearms or deadly weapons into the library pursuant to ARS 13-3102.01. Weapon lockers are available inside the lower-level entrance.
- Sleep in the library or on library property.
- Per City ordinance, no overnight camping.
- Verbally or physically harass or unnecessarily disturb other patrons or staff.
- Create a disturbance or potentially unsafe situation. Examples include but are not limited to yelling, running, throwing objects, misusing the library facilities, lying on the floor, playing in or around the elevator, stairs, entrances, or along the tops of walls, etc.
- Use computers for purposes not consistent with the Computer & Internet Use Policy.
- Take up space beyond what is needed for one person or leave personal possessions to hold a space. Unaccompanied items will be treated as lost. See Lost and Found Policy.
- Eat anywhere in the library except the uncarpeted area near Book Sale and Courtyard. Exceptions may be made for library programs, by special permission, or for small snacks in the children's area (see Food and Drink Policy).
- Bathe, shave or wash personal items in the library restrooms.
- Smoke, vape, or handle smoking/vaping products anywhere on library property (except in the Designated Smoking Area). Use of open flames (lighters, candles, etc.)



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- Leave children less than 9 years old unaccompanied by an adult (see Unattended Child Policy).
- Sell items/services, solicit funds, or panhandle in the library building, grounds or parking lot (see Solicitation Policy).
- Be in the library without being completely clothed (including shirt and shoes). Clothing may not display profanities or obscenities. No swimsuits.
- Conduct conversations or cell phone calls that disturb other patrons or play audio that can be heard by others (see Cell Phone Use Policy).
- Have a bodily odor or strong scent (for example: perfume, cigarette or other smoke, essential oils, etc) that interferes with others' use of the library
- Bring animals into the building. Service animals as defined by the ADA [www.ada.gov/service\\_animals\\_2010.htm](http://www.ada.gov/service_animals_2010.htm) are the only exception to this standard and they must follow the Library Standards of Behavior.
- Animals may not be left unattended on library grounds for more than 15 minutes. PCC: 5-2-5 (see Unattended Dog Policy for details).
- Adults in the teen area except for the purpose of selecting materials or under exceptional circumstances approved by a librarian.
- Adults in the children's area except for the purpose of selecting materials or when accompanied by a child.
- Skateboard (or comparable wheeled activity) anywhere on the library property, including the Goodwin Street sidewalk.

### **Violation of the Standards of Behavior Policy**

Depending on the severity of the violation one or more of the following actions may be taken:

- Warning from library staff.
- Removal from the building.
- Library access or privileges limited or revoked.
- Trespass order from the library for one year.
- Criminal prosecution if the conduct constitutes a violation of either State law or the Prescott City Code.
- City of Prescott Police will be asked to assist with the enforcement of this policy if necessary.

Disclaimer: This policy does not constitute a contract and is subject to change at any time at the discretion of the Library Director or designee. Additionally, Library accounts may be suspended or revoked for misuse, failure to comply with library policies, or conduct that violates the Library Standards of Behavior.

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